



Plattsburgh, New York

Randal J. Stone
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor James Calnon
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: August 28, 2014

RE: Fire and Ambulance Responses

For this two week period: Thursday, August 14, 2014 to Tuesday, August 27, 2014
our Department has responded to the following:

Fire Calls

39

- 1 Biological Hazard
- 9 system activations
- 7 EMS assist
- 15 MVA
- 1 water or steam leak
- 1 light ballast breakdown
- 2 smoke or odor removal
- 1 deck/mulch fire
- 1 good Intent call
- 1 excessive heat/scorch burn

Ambulance Calls

112

Mutual Aid by CVPH

20



Plattsburgh, New York

Building and Zoning Department
41 City Hall Place
Plattsburgh, New York 12901
Ph: (518) 563-7707
Fax: (518) 563-6426

August 19, 2014

Honorable Mayor James Calnon
Members of the Common Council
City Clerk
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor, Councilors and City Clerk:

Please be advised that the Zoning Board of Appeals held a Public Hearing on August 18, 2014,
at 7:00 PM in the Common Council Chambers to hear:

<u>APPEAL</u>	<u>APPLICANT</u>	<u>REQUEST</u>
2003	CHRISTOPHER JACKSON 54 (56) OAK STREET	CLASS B VARIANCE CREATE PARKING/TURN AROUND AREA IN REAR YARD WHICH DECREASES OPEN SPACE TO LESS THAN 50% GRANTED
2004	CHAMPLAIN VALLEY CHRISTIAN CENTER 63 BROAD STREET	CLASS B VARIANCE SIGN NOT PERMITTED IN RESIDENTIAL DISTRICT POSTPONED ON THE BOARD'S BEHALF
2005	RONALD RIDDLE 25 LORRAINE STREET	CLASS B VARIANCE PROPOSED GARAGE ADDITION WOULD BE TOO CLOSE TO REAR AND SIDE PROPERTY LINES GRANTED

CONTINUED ON THE NEXT PAGE

2006	TRACY VICORY-ROSENQUEST AND CHRIS ROSENQUEST 92 BRINKERHOFF STREET	SPECIAL USE PERMIT OPERATE A FIVE BEDROOM BED AND BREAKFAST POSTPONED
2007	TRACY VICORY-ROSENQUEST AND CHRIS ROSENQUEST 92 BRINKERHOFF STREET	CLASS B VARIANCE PARKING POSTPONED
2008	TRACY VICORY-ROSENQUEST AND CHRIS ROSENQUEST 92 BRINKERHOFF STREET	CLASS A VARIANCE OPERATE A COFFEE SHOP IN A FIVE BEDROOM BED AND BREAKFAST POSTPONED


Joseph McMahon
Building Inspector

JM/dj

Carlin, Beth

From: Peters, Steve
Sent: Wednesday, August 13, 2014 4:40 PM
To: Carlin, Beth; Calnon, James
Subject: Agenda Items

Agenda
8/28/14

Beth-
With the Mayor's approval:

Request from Jen Boyer to hold the Race for Stace 5k on US Oval on Saturday May 2, 2015 to benefit the Stacy Lynn Frechette Scholarship Fund.

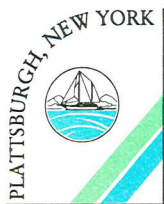
Request from Stephanie Desautels to hold the Plattsburgh Half Marathon on Sunday April 26, 2015.

Steve Peters

Superintendent of Recreation | City of Plattsburgh, Plattsburgh, NY 12901 | p: 518.324.7709

Statement of Confidentiality

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Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

Date: August 18, 2014

MEMO TO: Mayor Calnon

FROM: Richard Marks

RE: System Administration Department – Budget Transfer

It is being requested to transfer amounts for the 2014 Budget as follows:

Decrease Appropriation: Building Insp – Non-pay Comp.	1-3620000-1400	\$ 2,500.00
Building Insp – Office Equip.	1-3620000-2200	1,000.00
Building Insp – Vehicle Supp.	1-3620000-4320	500.00
Building Insp – Vehicle Parts	1-3620000-4321	1,000.00
Building Insp – Training/Ed.	1-3620000-4461	2,500.00
Building Insp – Postage	1-3620000-4470	500.00
Zoning – Contract Services	1-8010000-4430	750.00
Zoning – Training/Education	1-8010000-4461	750.00

Increase Appropriation: Systems Admin – Technical Equip. 1-6501000-2400 \$ 9,500.00

This request provides for a transfer within the 2014 budget for payment of a Munis System application module for the Building Inspector Department to utilize. The transfer to the Systems Administration Technical Equipment line item provides a portion of the \$38,000 application cost for this unbudgeted appropriation. The transfer leaves the 2014 General Fund Budget for total appropriations unchanged.

Thank you for your attention to this request.

Cc: Carole Garcia
Joe McMahon
Bryan Brayton



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

Date: August 19, 2014

MEMO TO: Mayor Calnon

FROM: Richard Marks

RE: Public Works Department – Budget Transfer

It is being requested to transfer amounts for the 2014 Budget as follows:

Decrease Appropriation: Capital Fund – Transfers 1-9550000-9000 \$10,000.00

Increase Appropriation: Street Maintenance – Contract Services 1-5110000-4430 \$10,000.00

This request provides for a transfer within the 2014 budget for payment of emergency repairs to the Perry Bridge on South Catherine Street. The City and County have been put on notice by a safety flag from the NYS DOT concerning voids under the bridge's granite curbing needing to be filled with grout to prevent further undermining and instability of the curbing. The transfer to the Street Maintenance Contract Services line item is being made from the Capital Fund Transfers budget line item, both within the General Fund, to provide the funding for this unbudgeted appropriation. The transfer leaves the 2014 General Fund Budget for total appropriations unchanged.

Thank you for your attention to this request.

Cc: Carole Garcia
Mike Brodi
Denise Nephew

Discovery Date: 07/15/2014

RC: 71 BIN: 2219650

Safety Flag 7S140017

Carried: 22 X Crossed: SARANAC RIVER

Prompt Interim Action Recommended: No

Inspector: Saliba, Talal M.
Flag Number: 7S140017

Date Discovered: 07/15/2014
Supersedes Flag Number: _____

Bridge Description:

BIN: 2219650 Carried: 22 X Crossed: SARANAC RIVER

Region: 7 - Watertown County: 1 - Clinton
Residency Code: - N/A
Political Unit: 2044 - City of PLATTSBURGH
Primary Owner: 42 - City
Secondary Owner: 99 - One Agency - Listed in first subfield
Primary Maintenance: 42 - City
Secondary Maintenance: 99 - One Agency - Listed in first subfield
Year Built: 1994 Not Posted For Load

Number of Spans by Type:	Num	Type	Description
	002	- 213	- Weathering Steel - Plate Girder, Multi-Girder

Description of Flagged Condition:

Typical, both spans, LT & RT curbs, Curbs rated "3"
The grout is mostly missing between the deck and curbs, significantly undermining the granite curbing, which is becoming unstable. There is a loose piece of curbing at the begin Rt. The condition could become a safety hazard for pedestrians by sudden tipping..

2 Photos/Sketches Attached

Verbal Notifications: (For RED Flags and Safety Flags with PIA only)

To: Steve Carlson of Regional Office on 07/15/2014 at 8:01:00 AM

Signature: (a signed copy of this report will be placed in the BIN folder)

Flagged Bridge Report Completed By: Saliba, Talal M. on 07/15/2014

Flagged Bridge Report Signed By: _____ on _____
Saliba, Talal M.

(This PDF Report Created: 07/15/2014 3:55:46 PM)

Discovery Date: 07/15/2014

RC: 71 BIN: 2219650

Safety Flag 7S140017 Attachment

Carried: 22 X Crossed: SARANAC RIVER

14_4502.JPG - Attached to Safety Flag 7S140017

Typical,



Discovery Date: 07/15/2014

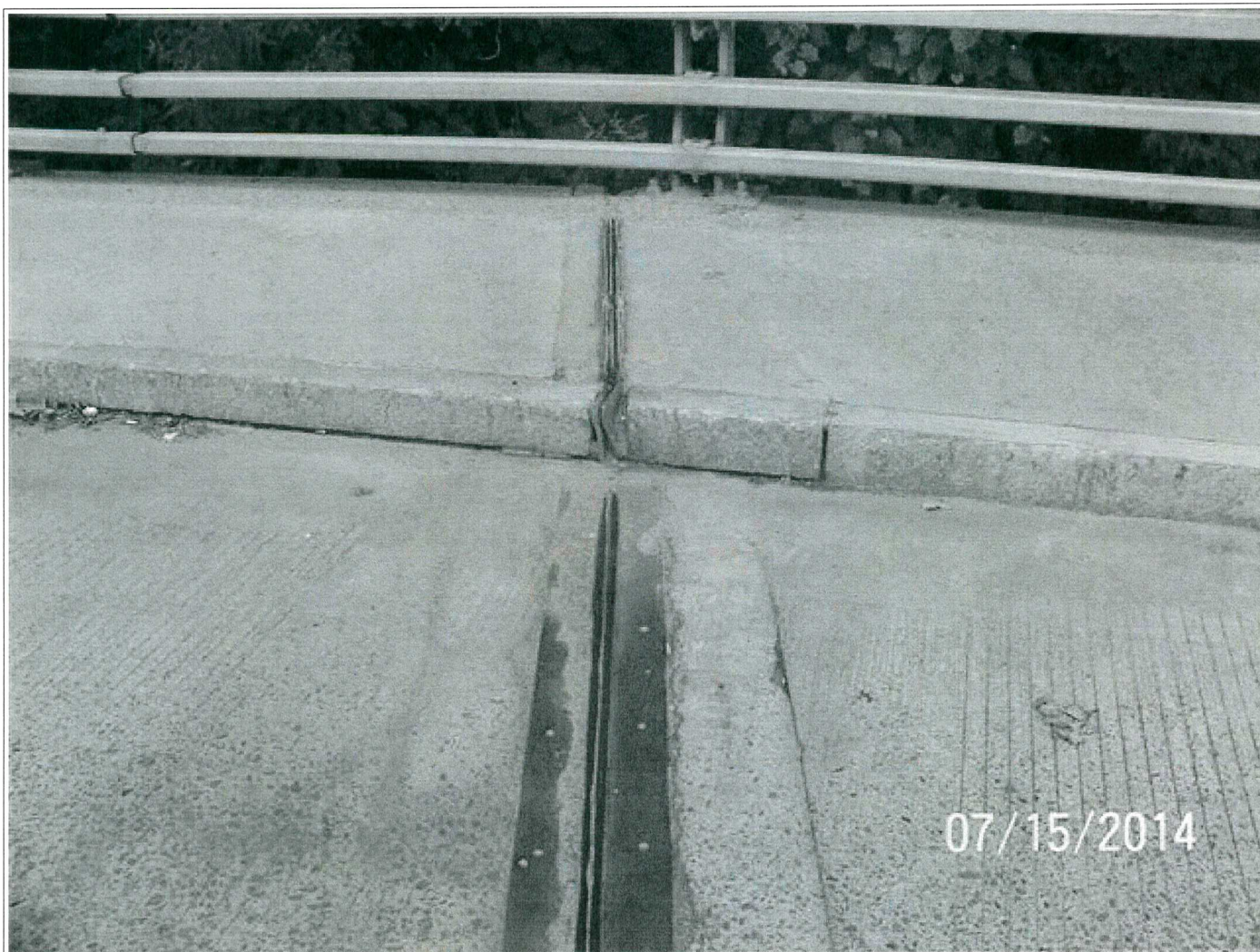
RC: 71 BIN: 2219650

Safety Flag 7S140017 Attachment

Carried: 22 X Crossed: SARANAC RIVER

14_4503.JPG - Attached to Safety Flag 7S140017

Begin of RT curb



Carlin, Beth

From: Mach1 Mustang <mach1scj@primelink1.net>
Sent: Wednesday, August 20, 2014 3:26 PM
To: Carlin, Beth
Subject: Waterfront Parking Lot Request

Hello Beth,

As President of the North Country Mustang Club, I would once again like to request the use of the Waterfront Parking Lot to hold our 15th Annual All Ford Show on July 26, 2015. Despite the rainy weather and the power outage, our Club members remain very pleased with the use of the space.

As we have the past two years, we would want to park three to four camper trailers the afternoon before and to clear the lot then in preparation for the show. We would plan to be on site by 6 am on Sunday and hope to finish by 6 pm. We would expect 100 to 150 all Ford vehicles to be registered for the show with app. 200 owner/participants and app. 300 spectators. We request the ability to block and regulate the flow of traffic into the parking lot for participant vehicles only. We would like to allow participants to set up personal sun tents on the grassy areas behind the parking areas with the stipulation that no stakes be put into the ground – weights would be used instead to secure the tents as that seemed to work very well again this year. We would need the use of electricity off certain available poles for lighting in campers, power for a DJ/announcer and a food vendor. We plan to set up a minimum of five club tents for administrative use throughout the show. Campers would be used for such administrative tasks as vote counting and staff relief. We understand that we would be responsible for renting additional portapotties for public use.

We would also like to note that we are a non-profit organization and annually donate a portion of the proceeds to designated local charities. We also solicit donations from area businesses to help support the show.

Thank you for your time and consideration in this matter. We appreciate all the assistance you and the other city officials gave to us this year. We hope with better weather to host an even nicer show next year!

Many thanks, Miles J. DeCoste



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

August 25, 2014

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**Ref: Contract #2014-07, Reconstruction of
South Catherine Street;
Change Order #14,**

Dear Mayor & Councilors:

It is requested that the Mayor sign Change Order No. 14 to Contract #2014-07, "Reconstruction of South Catherine Street, South Peru Street – South Platt Street." This Change Order, in the amount of **\$197,427.25**, is to extend the limits of work approximately 430 lineal feet South to include Tyrell Avenue, in accordance with contract unit prices as per attached.

Sufficient funding is available in Capital Project H5110.44 "2014 Street Resurfacing."

Very truly yours,

Kevin R. Farrington, P.E.
City Engineer

Attach.(3)

CC: Jeffrey Johns, P.E., Stantec
Bernie Gagnon, PE, Construction Inspector
City Clerk
City Chamberlain

C H A N G E O R D E R

PROJECT TITLE: Reconstruction of South Catherine Street

CONTRACT NUMBER 2014-07 **CHANGE ORDER NUMBER:** 14 **DATE:** August 19, 2014

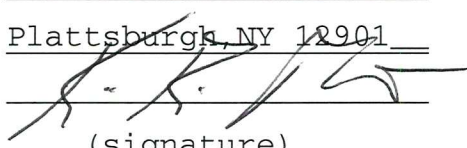
TO (contractor): Rifenburg Construction Inc.
159 Brich Church Road
Troy, NY 12180

You are hereby directed to make the following changes to this Contract:

ITEM NO.	DESCRIPTION	CHANGE IN PRICE
	Extend the limits of work approximately 450 lineal feet South to include Tyell Avenue, In accordance with contract unit prices:	\$ 197,427.25
TOTAL:		\$ 197,427.25

The original Contract Sum was.....\$....4,293,130.00
Net change by previous change orders:.....\$.. 964.93
The Contract Sum prior to this Change Order was.....\$.....4,294,094.93
The Contract Sum will be
(increased) (decreased) (unchanged) by.....\$... 197,427.25
The new Contract Sum including this Ch.Order\$....4,491,522.18
The Contract Time will be
(increased) (decreased) (unchanged).
The Date of Completion as of the date of this CO is: June 5, 2015

RECOMMENDED BY:
Engineering & Plan. Dept
41 City Hall Place
Plattsburgh, NY 12901


(signature)

Kevin Farrington, C.E.

8/19/14
(date)

ACCEPTED BY:
Rifenburg Construction
159 Brick Church Road
Troy, NY 12180

(signature)

(date)

APPROVED BY:
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

(signature)

James Calnon, Mayor

(date)

Dear Josh,

On November 25th, 2006 my 18 year old son, Justin Christian, completed suicide. Before his final act I had no idea Justin suffered from un-diagnosed depression. Even after I discovered his body I did not believe Justin suffered from mental illness, let alone, had ever considered completing suicide. In my mind, he was simply sad with leaving home to head to college, a dying grandmother, a severe football concussion, a romantic break-up, he was sad not mentally ill. I had to work through my grief and try to make sense of a tragic and senseless situation. How could I, as an educated woman, involved in every aspect of her son's life, miss the warning signs of depression? I believe this happened to my son, our family and friends because of the stigma surrounding mental health and suicide. How could I protect my child against depression when the stigma prevented discussions about Mental Health issues and even diagnosis? Socially it is and was unacceptable to come forward and admit that you have an unseen illness. Depression hurts. Depression Kills. The word suicide was and is socially unacceptable, feared. Prolonged sadness is one of the signs of depression, this ignorance and my preconceived notions of depression and it's victim's cost Justin and the people who loved him dearly. In a perfect world Justin would have received a diagnosis, counselling and medication. These steps would have prevented him from hitting the depths of hell and seeing no way out but death. However, it is not a perfect world and Justin did complete suicide. My deepest regret is that I didn't even have the opportunity to try to save his life. Knowing this, my heartfelt ambition is to provide everyone with the knowledge to distinguish sadness from depression, the skills to find help and opportunity to save themselves or their loved ones.

Team JC's Survivors is a group I established in remembrance of my son. We walk for suicide awareness and prevention and have been doing so since 2009. The group consists of my son's amazing friends, many other friends and family members, and some new supporters we have met along the way. We raise money for the American Foundation for Suicide Prevention at the North County Community Out of the Darkness Walk, and the PSUC Campus Out of the Darkness Walk. We also belong to the Clinton County Coalition Against Mental Illness and Suicide. We work silently for the National Survivors Day, several of us are certified for Safe Talk programs, and we speak locally or travel to schools and special events to promote suicide prevention. Our goals are to open minds by chasing away the stigma of mental illnesses and educate the media, physicians, schools, students, general public and, in turn, save lives. Our mission has just begun and it will not end until depression and mental health illnesses are not discriminated against but met with compassion and understanding. So that these diseases are controlled perhaps even cured and suicide is no longer the only choice one feels they have to end their torment.

For this, we would like permission to have two fund raising events in the City of Plattsburgh. We would like to do these events during the Plattsburgh Downtown Associations First Weekends in September and October of this year. In September, we wish to have an event called "Smash The Stigma". A heart healthy way to take out frustrations in a safe well planned environment. In October, we would like to have a duck race that would take place on the shores of the Saranac River in downtown

Plattsburgh. The race will determine the winner of The First Annual Saranac River Bowl.

Fundraiser 1:
Smash The Stigma

September 6th

We will have an older model car which, we have acquired a car and all professional towing needed from Northway Towing a local company. We will have an array of tools such as hammer, crowbars, rubber mallet and so forth. For \$5.00 you get six swings to do your best damage. Safety glasses and gloves will be provided. The area will be roped off to a distance of at least ten feet so no potential accidents can occur to bystanders. We will also have industrial tarps lying under the car, in the same parameter to catch any debris and also ensuring no pollution. We would like to do so coordinating with First Weekends to have the car for Saturday and Sunday in a central location. A local towing agency will drop off and pick up the vehicle afterwards. Along with the car, we will have suicide information and prevention brochures. All proceeds will be donated to the Out of the Darkness Walk this October 5th in Lake Placid, NY.

Fundraiser 2:
First Annual Saranac River Bowl

October 4th

Our next fundraiser event was partially the brain child of my late son, Justin. Justin loved his teammates at PHS and the game of football. He had the injuries to prove it, including a very severe concussion his junior year. He loved the rivalry between Saranac, his father an old CVA football first string quarterback's alma mater, and his school Plattsburgh. Justin was a thinker and loved a good rivalry so he could never understand why Saranac High School claimed the Saranac River. He always said possession was 9/10 of the law and because of its location on the river, Plattsburgh is the rightful owner. He proposed having a River Bowl before his death. We believe it is time to make this happen. With the upcoming school year approaching and football season starting it is time to start planning. Plattsburgh Head Coach Pat Keleher has agreed to Challenge Saranac to the First Annual Justin Christian Memorial River Bowl.

We will buy 5,000 rubber ducks in coordinating school colors; Orange & black, and red & white, each representing their respective school. These ducks will be marketed and sold at local sporting events, First Weekends, and simply around town with the support of Team JC's survivors and fellow community members up until the day of the event.

On Saturday, October 4th, we will have the race on the Saranac River. Starting from the bridge on Broad Street, the ducks will be dumped into the river by a crane. This will ensure a fair starting point for all. We will have volunteers on the river in canoes and kayaks to collect the ducks that get stuck on the sides. We will also have a barrier at the mouth of the river with netting to collect the winners and make sure no ducks enter Lake Champlain. Each duck will be numbered and linked to a winning entry. The duck

who crosses the finish line first will determine which school will be the over-all winner of the first annual Saranac Bowl (Orange & black or red & white) and the number on the duck will determine the community member who wins!

The winning school will take claim and bragging rights of the River for the year. Each school football team will receive a \$500.00 donation to be used at the coach's discretion. The over-all school that wins will also receive an additional \$500.00, plaque and a trophy will float yearly between winners.

The individuals' duck that crosses the line first, second, third and last lonesome little duck will also be awarded money. First place \$500.00, second place \$250.00, third place \$100.00 and last place \$100.00.

The River Bowl trophy will be awarded at half time of the Saranac versus Plattsburgh football game on October 11, 2014. The winners that have sponsored that duck will collect their winnings at the Plattsburgh Downtown Association 1st weekend event on Saturday Night.

Both of our fundraiser ideas will bring light to a topic that is fresh on everyone's minds because of the recent death of Robin Williams. It is a shame it takes such a tragedy for this topic to be in the news. Team JC's Survivors will do all they can to support this cause and the rising numbers we have here in our own community.

Thank you very much for taking the time and consideration into this matter. Team JC's Survivors thank you and so will our local community.

Best Regards,

Mary Gillen
Team Captain JC's Survivors
AFSP Board of Director Albany Chapter

Joshua Kretser

City Councilor - Ward 6
65 court street
plattsburgh, ny 12901
(646)-229-8986-mobile

New York State Department of Environmental Conservation
Division of Environmental Permits, Region 5
1115 NYS Route 86, PO Box 296, Ray Brook, New York 12977
Phone: (518) 897-1234 • FAX: (518) 897-1394
Website: www.dec.ny.gov



Joe Martens
Commissioner

August 26, 2014

Josh Kretser
Plattsburgh City Council
41 City Hall Place
Plattsburgh, NY 12901

Re: Duck Derby

Dear Councilor Kretser,

On August 25, 2014, Mary Gillen and I discussed the activities that will be taking place for the Duck Derby on October 4, 2014. As described, the ducks will be dropped into the Saranac River and collected immediately after the race by utilizing floating noodles, nets, and kayakers. This activity will only be taking place on that day.

The Department does not require a permit for the described activity, providing that navigation of the river is maintained.

If you have any questions, please do not hesitate to contact me at (518) 897-1234.

Sincerely,

Rebecca A. Smith
Environmental Analyst Trainee

Ec: Marc Migliore, DEC
Scott Abrahamson, DEC
Mary Gillen



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

TO: Mayor Calnon

FROM: Richard Marks

DATE: August 26, 2014

RE: Parks & Recreation - Budget Adjustment

It is being requested from the City Chamberlain to adjust amounts for the 2014 Budget as follows:

Increase Estimated Revenue: Clyde Lewis Reserve Fund Transfer 0000-1128-2882 \$509.62

Increase Appropriations: Parks & Beautification – Contract Services 1-8510-000-4430 \$509.62

This request provides for an increase in estimated revenue for a reserve fund transfer from the Clyde Lewis Special Reserve for unbudgeted costs needed to maintain the U.S. Air Force Museum aircraft entrusted to the City of Plattsburgh with a corresponding increase to Parks & Beautification appropriations for contract services to pay the costs of the aircraft maintenance project expenditures. This transfer is allowable from the interest earned from the \$50,000 of funds received under an agreement with PARC to transfer this funding to the City of Plattsburgh to hold to cover the cost of transporting the aircraft to Ohio if the museum decides to call for the planes to be relocated.

Thank you for your attention to this request.

CC: Mike Brodi
Carole Garcia

Carlin, Beth

From: Marks, Richard A.
Sent: Tuesday, August 26, 2014 12:59 PM
To: Mayor James Calnon; Carlin, Beth
Cc: Carole Garcia; Parrotte, Sylvia; Becky Kasper; Dale Dowdle; Joshua Kretser; Mike Kelly; Paul O'Connell; Rachelle Armstrong
Subject: Banking RFP Results
Attachments: 2014 Banking Service RFP - Proposal Comparison.xls; TD Bank - 2014 RFP response.pdf; GFN Bank - 2014 RFP response.pdf; Community Bank - 2014 RFP response.pdf

Mr. Mayor,

After reviewing the detailed responses to the Banking RFP, it is my opinion that we choose to continue with Glens Falls National Bank for another five year period as is called for in the proposal.

The attached worksheet analyzes the services and costs included in the three proposals submitted from the locally represented bank branches.

The services provided by all of the respondents are complete and serve the purposes the City needs, albeit the on-line banking services from TD Bank and Community Bank are real-time whereas the Glens Falls service is real-time for the previous business day banking activity, limiting some flexibility.

Community Bank has the combination of state of the art banking services with no fees for the City business, however they work with an out-sourced lock-box in Chicago and can only offer the bare minimum of interest earnings available in today's markets, that of .01% to .02%, similar to personal banking levels, making the earnings/cost analysis the lowest of the three competitors. As much as we like the on-line services they provide and convenience of locations, it's hard to ignore that our banking services would be a net cost instead of a net earnings to the City from interest earned on the surplus cash balances versus lock-box costs from the start.

TD Bank has state of the art banking services and an in-house lock-box service carrying a very low cost, but they are fee based for all other services, which makes their proposed earnings/cost analysis second in the running since they have to base all of their services on earning fees based on compensating balances maintained in the City accounts. If the City's surplus balances are not sufficient to cover the fees, then again, the banking service can become a net cost instead of a net earnings situation, regardless again of how much we value their real-time on-line banking services and their in-house lock-box efficiency, the balances maintained in the city accounts only have to fall to about 63% of their current level for banking services to begin to be a net cost.

Glens Falls National Bank, our current service provider, offers the highest interest earnings with no fees, except for the monthly lock-box services that have been increased significantly in their new proposal. Based on no fees for services, the City can maintain a net earnings position covering the lock-box fees due to surplus cash balances even if the average balances decline to about 38% of current levels, much lower than the levels required to be maintained for the TD Bank proposal and much less likely to occur based the historical levels of cash maintained in the City's accounts. However, with next day on-line services for banking activity, the service flexibility is not as good as the other competitors and the lock-box is a concern to be reviewed for a change to a more competitive service. Even with these negatives, there is no compelling reason in the other proposals to warrant a change in providers at this time, but there is food for pressing for more competitive services based on the competition.

If you agree with my analysis, then it's also required by the RFP to ask the Common Council to consider choosing the City's banking service for the next five years using the following language at the next available meeting this Thursday:

Request from the City Chamberlain to appoint Glens Falls National Bank as the City's official depository for all funds of the City of Plattsburgh, for the period of 5 years commencing on October 1st, 2014, and ending on September 30th, 2019.

I'll leave a copy of the three proposals with you and have an original set placed on file with the City Clerk and keep a copy here in the Finance Office.

I've also attached the RFP details used from each proposal for the Council's review.

Please advise any questions.

Regards,

RAM

Richard Marks
City Chamberlain
City of Plattsburgh
6 Miller Street
Plattsburgh, NY 12901
518-563-7704

Proposal Ranking - functionality based
 Proposal Ranking - earnings/cost based
 Total Score - lowest is best

Checking Accounts:

	TD Bank 1 2 3	Glens Falls National 1 1 2	Community Bank 1 3 4
Check costs	Compensating Balance	None	None
Service charges Required balances	Compensating Balance \$18.55 M to cover all fees	None None	None \$1,000 per account
Interest rate and index used	Balance over \$18.55 M earns .15% first \$1 M & earns .20% \$ over \$1 M	All checking accounts earn a minimum interest rate of .20%. Changes at bank's discretion on mkt.	0.01%
Minimum Interest Rate	.15% \$1M; .20% > \$1M	0.20%	0.01%
Compounded	Managed monthly rate	Daily	Daily
Frequency of adjustments	Anytime rates <>	Daily	Weekly
Is interest paid on all balances whether collected or uncollected?	No	No	No
Account reconciliation provided electronically?	Yes	Yes	Yes
Electronic file for cleared items supplied?	Yes	Yes	Yes
Check file input option for positive check clearing proof at bank available?	Yes	Yes	Yes
Are reconciliation services supplied - no cost?	No	Yes	Yes
Number of business days after close of month before statement is received	1 to 5	1 to 2	1 to 10
Stop payments, NSF checks, wire transfers and monthly service costs at no charge?	No	Yes	Yes

Savings/Money Market Accounts:

Interest rate and index used	.15% balances over \$50K	All savings/mm accounts earn a minimum interest rate of .20%. Changes at bank's discretion on mkt.	0.01% - 0.02%
Minimum Interest Rate	.15% balances over \$50 k	0.20%	0.01%
Compounded	Managed monthly rate	Daily	Daily
Is interest paid on all balances collected or uncollected?	No	No	No

Service charges included?

Yes - if min bal \$2,500

No - none

No - none

Collateralization:

Where will collateral be held?	LC from FHLB Pittsburgh	M&T Bank, Buffalo	M&T Bank
All types of collateral will comply with the requirements of the New York State Comptroller.	Yes	Yes	Yes
How frequently is collateral checked for accuracy?	Daily	Regular weekly auditing	Regular during month

Borrowing:

Will all types of borrowing be entertained?	All Types	All Types	Yes
What rate will be used?	Market	Best GFN municipal	Market
Local legal opinion accepted?	Yes	Yes	Yes
Does your bank have a Leasing Dept.?	Yes	No	No

Other Services:

Wire transfer cost included?	No	Yes	Yes
Safe deposit box costs	\$65.00 to \$180.00	Complimentary	None
Check cashing for all City employees?	Yes - with fees for no acct	Yes	Yes
Is courier service available?	Yes - fee based service	Yes - fee based service	No

Payroll Direct Deposit:

Benefits for City employees who have payroll direct deposit? (If yes, please supply brochure)	Yes	Yes	Yes
Number of day's payroll information must be forwarded to the bank before payday	2	2	2
Minimum number needed to enroll	No Minimum	1	No Minimum
Do you transfer to other institutions (ACH)?	Yes	Yes	Yes
Is software available to transmit payroll to the bank?	Yes	Yes	Yes
Cost for direct deposit included?	Compensating Balance	Yes	Yes

Services to employees:

Does your bank offer the following services to employees that use direct deposit:

a) Credit Cards	Yes	Yes	Yes
b) Free Checking for using direct deposit	Yes	Yes	Yes
c) Discounts on consumer loans	Yes	Yes	TBA if selected
d) First set of checks free	Yes	Yes	\$25 toward cost
e) Free credit consultation	No	Yes	Yes
f) Property, casualty, auto, life insurance	Yes	Yes	Yes
g) ATM cards	Yes	Yes - VISA check card	Yes
h) Area where ATM cards can be used without fees	Any TD Bank ATM	Any GFN or SN Branch	Any CB Branch NY & PA

Merchant Services:

Are they available for municipalities?	Yes	Yes - Trans First	Yes
Can clients be charged for discount fees?	No - must outsource	Yes	Yes
Merchant discount fee for credit/debit cards	Need to compare to CSI	Need to compare to CSI	Need to compare to CSI
Merchant discount fee for on-line payments	Need to compare to CSI	Need to compare to CSI	Need to compare to CSI
Length of time to clear transactions to account	48 hours	24-48 hours	24 hours
Are swipe terminals made available?	Yes	Yes	Yes
Are there maintenance fees for terminals?	No	No	Customized per customer
Are there monthly statement fees?	Yes	Yes - \$5.00 monthly	Customized per customer
What credit cards are accepted?	Visa, MC, Discover, Amex Fleet, EBT, JCB	Visa, MC, Discover, Amex Diners, PayPal, JCB	Visa, MC, Discover, Amex Diners, KCB, Union Pay
Are there other processing or supply costs?	Yes	Yes	Customized per customer

Cash Management Services:

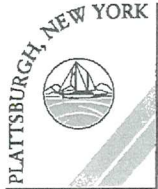
Does your bank offer the following cash management services? If yes please provide descriptions of products and pricing information.

Positive Pay	Yes	Yes	Yes
Debit blocks/filters	\$.08 per item+\$130 per mnth	Complimentary	No Fee
Check imaging	Yes	Yes	Yes
Deposit imaging	\$50 per month	Complimentary	No Fee
Account Reconciliation	Included	Yes	Yes
Remote Capture	\$95 per month	Complimentary	No Fee
Lock Box Services	Yes	Yes	Yes
	\$.05 per item +\$95 per mnth	Complimentary	No Fee
	Williston	Yes	Yes
	\$560 per mnth	Long Island	Chicago
		\$.75 per item = \$250 mnth In place since 2009	Customized per customer

Cash Management monthly cost	\$3,084.39	\$1,900.00	Need lock box determined
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Electronic Banking:			
Is on-line banking available? (please include description of how this service works)	Yes	Yes	Yes
Is remote deposit available?	Yes	Yes	Yes
Costs for electronic banking services?	Compensating Balance	Complimentary	None
Improved Provisions:			
Should offers of increased investment rates or services be offered to other local municipalities during the duration of this agreement will they also be made available to the city?	No - market reviewed	Considered case by case	Considered case by case
General Information:			
State size of bank in terms of total assets (from latest financial statements)	\$235 Billion	\$2.153 Billion	\$7+ Billion
Number of employees at bank (total employees, not just local)	85,000	514	2,215
Does your bank have a dedicated government banking division?	Yes	Yes	No - included with all
If yes to previous question, how many employees are in this division?	51	9	8
Does your bank have dedicated information technology (IT) department?	Yes	Yes	Yes
If yes to previous question, how many employees are in the department?	382	19	25
Please give branch location closest to our 6 Miller Street address	136 Margaret	25 Margaret	9 Margaret
Please give hours of operation and cut-off times for same day deposit	Mon-Wed 8 - 5 Thur-Fri 8 - 6 Sat 8 - 1	Mon-Fri 9 AM - 4 PM Remote deposit - 6 PM	Mon-Thur 9 - 4 Fri 9 - 5
Does your bank have dedicated cash management division?	Yes	Yes	Yes
If yes to previous question, how many Employees are in the division?	229	9	5
Assume average balance of \$29.4 Million less 10% float for collected funds - \$26.5 M base -			
Interest earnings	\$52,500.00	\$52,900.00	\$2,645.00
Cash management fees	\$37,012.68	\$22,800.00	Need lock box determined

Net Interest Earnings/(Service Fees)	\$15,487.32	\$30,100.00	\$2,645.00
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Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

TO: Mayor Calnon

FROM: Richard Marks

DATE: August 22, 2014

RE: City Clerk & City Engineer - Budget Amendment

It is being requested from the City Clerk and City Engineer to adjust amounts for the 2014 Budget as follows:

Increase Estimated Revenue: Gifts and Donations	0000-1127-2705	\$6,120.00
Decrease Appropriations: Contingency	1-1990-000-4430	9,880.00

Increase Appropriations: Parks & Beaut.-River Walk/LC Memorial	1-8510-000-4353	\$16,000.00
----------------------------------------------------------------	-----------------	-------------

This request provides for an increase in estimated revenue (Gifts and Donations) for unbudgeted Lake Champlain Memorial donations in addition to a transfer of Contingency funds to Parks & beautification appropriations (River Walk) for related Lake Champlain Memorial project expenditures.

Thank you for your attention to this request.

CC: Sylvia Parrotte
Kevin Farrington
Carole Garcia
Denise Nephew

Carlin, Beth

From: Kit Booth <kitbooth@charter.net>
Sent: Tuesday, August 26, 2014 4:17 PM
To: Calnon, James
Cc: Carlin, Beth; VanCour Gary; Giroux Vickie
Subject: Battle of Plattsburgh Street Closings

Mayor Calnon and the Common Council, City of Plattsburgh:

The Battle of Plattsburgh Commemoration Committee respectfully requests the following street closings for the September 200th Battle of Plattsburgh program:

Friday the 12th of Sept: City Hall Place from Cornelia to Bridge, Court and Trinity Square from Margaret to City Hall Place 5-11pm

Saturday the same streets from 9 am to 11 pm. We think they will be able to open City hall place earlier but will assess the safety of pedestrians at the time and make that decision earlier if conditions permit.

Saturday add for parade: Cumberland Ave from Margaret to Saily close at 10 am to through traffic but allow local residents and business related vehicles permission to enter. Close to all traffic except emergency cases from 12:45 until parade clears the area. Also eastern end of Durand and Lorraine from lanelli. This would permit traffic to use both streets freely up to lanelli where it could loop back out to Saily if needed. Bridge street from Durkee to Macdonough during the parade.

We also ask that Lorraine and Durand from Saily to Cumberland, lanelli, Nichols, Cedar and Kellogg all be coned for no parking on one side of the street from midnight Sept 12 until the parade clears the area on Sept 13. This will help facilitate movement of floats, busses and emergency vehicles while the parade is forming.

Sunday streets listed in sentence #1 from 9 am - 5pm. Would be opened earlier if situation allows.

We have had discussions with the City Dept of Public Works and the City Police Department so they are aware of this request and see it as reasonable.

Thank you very much for your consideration.

Kit Booth, Co-Chair
Battle of Plattsburgh Commemoration Committee



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

Date: August 13, 2014

To: Mayor James Calnon

From: Bill Treacy, Manager 

Subj: IEEP Annual Meeting

As Manager of the Municipal Lighting Department, I hereby request permission to attend IEEP's Annual Meeting on the September 25 - 26, 2014 to be held in East Syracuse, NY at an estimated cost of \$ 324.00.

If you have any questions, please contact me.

Atch: 2

cc: Councilor Kasper, MLD Liaison
Kelly Clookey, Finance Director
Travel File

TRAVEL REQUEST AND AUTHORIZATION - CITY OF PLATTSBURGH

TO: DEPARTMENT LIAISON COUNCILOR

Permission is hereby requested for Bill Treacy
of MLD to travel to East Syracuse, NY

for 2013 IEEP Annual Meeting on September 25-26, 2014
Hours, Incl. Travel Days

Please attach program or other literature, and back-up for estimated costs.

Estimated Costs:	Mileage	<u>\$ 95.00</u>
	Ferry/Road Tolls	<u>\$ 10.00</u>
	Hotel	<u>\$ 135.00</u>
	Meals	<u>\$ 84.00</u>
	Registration	<u></u>
	Personnel Cost (Replacement, overtime & dedicated time of attending personnel)	<u></u>
	TOTAL	<u>\$324.00</u>

Please indicate department budget code from which this trip will be expended: 731.1; 741.1; 781.1

Date: August 7, 2014 Dept. Head: Bill Treacy, Manager

AUTHORIZATION:

Pursuant to the authority granted me under the City of
Plattsburgh Common Council Resolution dated _____, I
do hereby authorize the above travel as requested.

Date: _____
Councilor, Dept. Liaison

Mayor

NOTE: This authorization and supporting receipts must be attached to the travel voucher claiming reimbursement for Expenses (C.C. Resolution, Feb. 9, 1989).

From: IEEP NY <info@ieepny.com>
Sent: Thursday, August 07, 2014 4:56 PM
To: billwhitfield@wellsvillenyny.com; borchert@akronvillage.us; dmg1890@stny.rr.com; electric1@lpvillage.org; endicottlight@stny.rr.com; johnbouck@centralny.twcbc.com; kking@salmun.com; Kenneth Stabb; larrykilburn; marvinwilcox@frontiernet.net; maydpw@fairpoint.net; MCW@fairportny.com; jeremiah.schmidt@honeywell.com; omcintee@vil.spencerport.ny.us; pml_d_wjt@cityofplattsburgh-ny.gov; rousespt@primelink1.net; vofgreene@stny.rr.com; vphil@centralny.twcbc.com; bbodine@villageofpennyan.com; Susan Hatch; Bob Lotkowicz; villageofsilversprings@frontiernet.net; crankingroton@gmail.com; Karl Lux; bboneberg@villageofwestfield.org; crankin55@grotonny.org; holley.electric.water@gmail.com; dreynoldsvolv@atlanticbbn.net; paul@churchville.net; Meghan@churchville.net; villagegrelec@yahoo.com; sdaniels@begws.com; villageclerk@watkinsglen.us; watkinselectricdept@yahoo.com; theresa@ridgeviewtel.us; davidr@hamilton-ny.gov; seang@hamilton-ny.gov; 156000646.; jhawksby; rvillerpl@nycap.rr.com; carolh@primelink1.net; castiledpw@gmail.com; ghallgren@begws.com
Cc: krb@readlaniado.com; William Barry; mike.lyons6@honeywell.com; kenneth.mcmullin@honeywell.com; kjohnson@bstco.com; tmodaffer@meua.org
Subject: IEEP Annual Meeting Reminder - September 25th, 2014, Embassy Suites, Syracuse

Thursday, September 25, 2014

Embassy Suites Syracuse

6646 Old Collamer Road-South

East Syracuse, NY 13057

- Meeting to begin at Noon with lunch provided
- Meeting from 1 to 5 pm,
- Social hour and dinner to follow

For those requiring overnight accommodations, please call Embassy Suites at 1-315-703-9100

Refer to Code IEEP

An agenda will be sent prior to the meeting.

YOUR PARTICIPATION WILL MAKE OUR MEETING
SUCCESSFUL



Plattsburgh Police Department
45 Pine Street
Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

August 14, 2014

Mayor James E. Calnon
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval for a police officer to travel to Albany, NY from 9/07/14 to 9/09/14, for "Annual Meth Lab Recertification Training." The cost is covered by the DEA. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls



Plattsburgh, New York

Jonathan P. Ruff, P.E.
Environmental Manager

41 City Hall Place
Plattsburgh, NY 12901
Phone: 518-563-7731
Fax: 518-563-6083
ruffj@cityofplattsburgh-ny.gov

August 25, 2014

To: Mayor Calnon and Members
Of the Common Council

Fr: Jonathan Ruff

Re: 2015 NYWEA Annual Meeting

The 2015 New York Water Environment Association (NYWEA) Annual Meeting will be held in New York City from February 2, 2015 through February 4, 2015. The conference agenda includes topics on:

- Combined Sewer Overflows.
- Sludge and residuals treatment.
- Utility and Asset management.
- Research and New Technologies.

The conference also provides opportunity for furthering our relationship with regulators and other municipalities. I also serve on a few different committees which will be meeting during the conference.

It is respectfully requested that authorization be provided for me to attend. The estimated cost is \$1,940 as outlined on the attached spreadsheet.

Please contact me if you have any questions.

<u>Date</u>	<u>Room</u>	<u>Breakfast</u>	<u>Lunch</u>	<u>Dinner</u>	<u>Fee</u>	<u>Travel/Misc</u>	<u>Total</u>
2/1/2014	250		0	25		450	725
2/2/2014	250	25	0	25	550	0	850
2/3/2014	250	25	0	25			300
2/4/2014	0	25	15	25	0	0	65
Subtotal:	750	75	15	100	550	450	1940
Total:							\$ 1,940

nywea2015.xls
8/25/2014 13:52



TRAVEL REQUEST AUTHORIZATION

TO: DEPARTMENT LIAISON COUNCILOR

Permission is hereby requested for:

Bryan Brayton

Employee Name(s)

Of

IT Department

Department

to travel to Watkins Glen, NY

Location

For

New York State Local Government IT Directors Association Meeting Fall 2014

Conference/Seminar Name

On

10/8/2014-10/10/2014

Date (include travel days)

Hours (include travel days)

PLEASE ATTACH PROGRAM AND OTHER LITERATURE, AND BACK UP FOR COSTS.

ESTIMATED COSTS:

Mileage/gas \$351.68 628 miles round trip

Hotel Included in Registration

Meals \$24.00

Registration \$100.00

Other

PERSONNEL COST (REPLACEMENT , OVERTIME)

TOTAL 475.68

Department budget code to be expended

16501000 4461

Date

8/26/2014

Department Head

Bryan Brayton

AUTHORIZATION:

Pursuant to the authority granted me under The City of Plattsburgh Common Council Resolution dated _____, I do hereby authorize the above travel as requested.

Date:

Councilor/Dept liaison

Mayor

*Note: This authorization and supporting receipts must be attached to the travel voucher claiming reimbursement for expenses per CC resolution dated February 1989.



NYSLGITDA

NEW YORK STATE LOCAL GOVERNMENT
INFORMATION TECHNOLOGY
DIRECTOR'S ASSOCIATION

Steve Zimmer (Genesee) - President
Dan Colon (Montgomery) - Vice President
Greg Potter (Tompkins) Treasurer
David Cucciarre (Delaware) Secretary

Fall Conference 2014 Information October 8- 10, 2014

Schuyler County, New York is once again hosting the New York State Local Government Information Technology Directors' Association (NYSLGITDA) Fall 2014 Conference. This conference is the premier event for local government technology leaders in New York State. All current and potential members are invited to join us at the Harbor Hotel in Watkins Glen, New York beginning Wednesday, October 8th through Friday, October 10th, 2014. Stay 3 days and 2 nights with local government IT leaders and your peers discussing your important issues and technology solutions.

Thanks to our superb vendor support we are able to offer this tremendous conference for the great price of \$100 per conference attendee and only an additional \$100 for your guest. To get this low price, reservations must be made by **Friday September 5, 2014**. The Conference includes 3 days and 2 nights at the Harbor Hotel in Watkins Glen, New York with meals included. This is a four-star hotel on the south end of Seneca Lake and walking distance to the village of Watkins Glen.

We have some great speakers and activities planned, including our Vendor Social on Thursday, October 9th at the Watkins Glen International Speedway. Check the web site <http://www.nyslgitda.org/> for updates on vendor attendance.

Check-in and conference registration will begin on Wednesday October 8th at 11:30 AM. We will kick off the presentations starting at 1:30pm.

PLEASE NOTE: Lunch will be provided on Wednesday, October 8th from 11:45 AM – 1:00 PM

Hotel reservations will be handled through NYSLGITDA for the Harbor Hotel in Watkins Glen, New York. **PLEASE NOTE: We cannot guarantee a room if you do not register by September 5th.**

Instructions to register can be found at <https://www.123signup.com/register?id=ygnyf&noheader>
Continue to check our web site at www.nyslgitda.org for additional information, as it becomes available. If you have any other questions, please call Steve Zimmer (585) 815-7921 or Dan Colon (518) 853-4214.

We hope to see you at the Fall Conference in October! Remember, the dress code is business casual.

NYSLGITDA Fall 2014 Conference Agenda

October 8 - 10, 2014

Watkins Glen Harbor Hotel

16 North Franklin Street

Watkins Glen, NY 14891

607-535-6116

<http://www.watkinsglenharborhotel.com/finger-lakes-guide.php>

Wednesday October 8, 2014

- 11:30 - 1:00 Check-in Registration Desk
- 11:45 - 1:00 Lunch
- 1:30 - 1:35 Opening Comments – Steve Zimmer
- 1:35 - 2:15 Welcome Schuyler County Executive Timothy O'Hearn
- 2:15 - 3:30 Kim McKinney - NYS Cluster CIO for Transportation & Economic Development – Shared Services Overview
- 3:30 - 3:45 Break
- 3:45 - 4:45 OPEN / TBD
- 5:30 - 9:00 Networking & Dinner at Harbor Hotel

Thursday October 9, 2014

- 7:00 - 9:00 Breakfast
- 8:00 - 8:30 Audit Committee Meeting / Breakfast
- 9:00 - 9:15 Vendor Presentation / Breakfast Sponsor
- 9:15 - 10:15 Meghan Cook (CTG)
- 10:15 - 10:30 Break
- 10:30 - 11:00 Meghan Cook (CTG) continued
- 11:00 - 12:00 Current State of Storage – tentative / TBD
- 12:00 - 1:15 Lunch Sponsored by TBD
- 1:30 - 3:30 Round Table Discussion with Vendor's
- 3:45 - 10:00 Networking and Dinner with Vendors at Watkins Glen International Speedway. Bus transportation leaves the Hotel Foyer at 3:45
- 10:00 - Bus return trip from dinner

Friday October 10, 2014

- 7:00 - 9:00 Breakfast
- 9:00 - 11:30 Board Meeting

Stephen R. Zimmer

President, NYSLGITDA

Stephen.zimmer@co.genesee.ny.us



NYSLGITDA New York State Local Government IT Directors Association

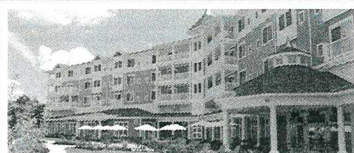
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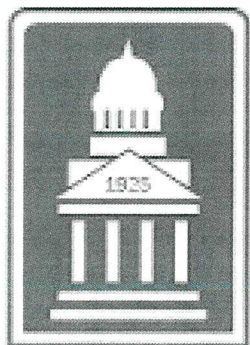
[Goals / Objectives](#)

[History](#)



Harbor Hotel
Watkins Glen

October 8 - 10, 2014



Meeting Agenda – Fall 2014

NYSLGITDA Fall 2014 Conference Agenda

October 8 - 10, 2014

Watkins Glen Harbor Hotel

16 North Franklin Street

Watkins Glen, NY 14891

607-535-6116

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- 10:00 - Bus return trip from dinner

Friday October 10, 2014

- 7:00 - 9:00 Breakfast
- 9:00 - 11:30 Board Meeting

Our Meeting Schedule	
October 8 - 10, 2014 Watkins Glen <u>Harbor Hotel</u> Agenda Vendors Attending	Spring 2015 May 12 - 15 Saratoga <u>Saratoga</u> <u>Hilton</u>
Fall 2015 Dates to be determined Syracuse	Spring 2016 May 17 - 20 Saratoga <u>Saratoga</u> <u>Hilton</u>



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

August 27, 2014


Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise for bids
For "Fire Station #1 and 2 Roof Replacement,"
Contract #2014-28**

Dear Mayor Calnon & Councilors:

It is requested that permission be granted to advertise for bids for Contract #2014-28, "Fire Station #1 and 2 Roof Replacement."

Very truly yours,



Kevin R. Farrington, P. E.
City Engineer

/dn

CC: City Clerk
City Chamberlain
Randy Stone, Fire Chief
Dave Whitford, AES